



Trustees' annual report for the period

		Period start date			Period end date		
From	01	01	2024	To	31	12	2024

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall
Church Street
Ruyton XI Towns
SY4 1LA

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Carol Aspinall	Chair		
2 Colin Case	Treasurer		
3 Colin Gittoes			
4 Elizabeth Beddoes			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Ruyton XI Towns Parish Council	

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address
Bank		

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Conveyance dated 1 st September 1960
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected annually at the Annual General Meeting

Additional governance issues

You **may choose** to include additional information, where relevant, about:

Policies and procedures adopted for the induction and training of trustees

The charity’s organisational structure and any wider network with which the charity works

Relationship with any related parties

Trustees’ consideration of major risks and the system and procedures to manage them

	<p>The Management Committee (trustees) manage the Village Hall and Memorial Hall for the use of the inhabitants of Ruyton XI Towns and the neighbourhood, seeking the views of the public to provide the services required and with the support of the Custodian Trustee – the Parish Council.</p> <p>There is a Safeguarding policy in place and two committee members have Criminal Records Bureau checks completed and in date. There are also financial policies in place, and risk assessments are carried out for all events that are run by the Committee.</p> <p>All trustees give their time voluntarily and received no remuneration or other benefits.</p>
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Objectives and activities

Summary of the objects of the charity set out in its governing document

The Management Committee (trustees) manage the Village Hall and Memorial Hall for the use of the inhabitants of Ruyton XI Towns and the neighbourhood.

Summary of the main activities undertaken for the public benefit in relation to these objects

The main activities are the hiring out of the Village Hall for use by various groups: yoga classes, guiding groups, local amateur dramatics (RATS) and also for private functions, and the Memorial Hall to a third party to run as a café.

In addition, to raise funds to maintain the hall, the committee run several events through the year – quizzes, children’s parties, annual village shows etc.

These activities provide the local inhabitants and neighbourhood with a place to meet and socialize, and run their own events, and help bring the neighbourhood together.

Additional details of objectives

You **may choose** to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

We are grateful for the hours that volunteers including member volunteers have spent helping to maintain the hall and organizing events for the benefit of the people of the parish. Also for the support of the Custodian Trustees, the Parish Council. We are extremely grateful to The National Lottery Community Fund for the grant we were awarded this year allowing us to upgrade the outdated heating to a much more efficient system and also to complete required electrical testing and installation of emergency lighting and fire alarms to bring the hall up to standard.

Achievements and performance

Summary of the main achievements of the charity during the year.

We ran the Village Hall Show in September and were really pleased that it was well supported by both the regulars with very many entries and also by a new crowd of people who enjoyed the new family trail, the quiz and the children's disco at the end. It was great to see people sitting in and around the hall enjoying a drink and burger together; so pleased the weather was kind to us. The event raised an amazing £2,000 profit which, with the support and generosity of a local business, paid for materials to put in a new floor in the hall which looks brilliant.

The Halloween Party returned again this year and by running two different age slots we managed to accommodate everyone who wanted to come (and more than last year) and once again it was a great success. RATS continue to support the hall and their panto was sold out in a few days, and we are all very much looking forward to it again ... oh yes we are! Yoga, Rainbows and Brownies continue as regular hires.

We now have a Facebook page for the village hall so we can better communicate our events and advertise the hall for hire. We have a brand new website launched from which the hall can be booked, and from which hopefully we can soon run the Century Club; it shows everything we have going on and our latest news. This should also increase our visibility as a facility for hire. We have installed baby changing facilities to ensure we are catering for as many people as we can.

On the subject of accessibility, we have been looking into options to make the hall more easily accessible for those that find the stairs difficult. We had an architect come and visit the hall and she has given us a few options to consider that would improve the accessibility in varying ways, from upstairs toilets, to improved stairway access, to adding in a lift, all with varying price tags. The next steps if we were to progress this further would be to get a buildings survey done, have the feasibility proven and costs drawn up on the suggested options; this will cost around £5,000 before we can move this forward further, and we will need advice on how/when the community would like to progress with that.

Financial review

Brief statement of the charity's policy on reserves

In recent years our expenditure has been reasonably consistent at £9,000. The main financial risk to the charity is the ongoing cost of maintenance to keep very old buildings up to standard. Funds are held to cover a full year's typical expenditure in the event that our hire/fund raising costs should not be realized, and to cover unforeseen expenditure that may occur.

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You **may choose** to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising).

How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

The main source of funds has been a grant from The National Lottery Community Fund. This is also accompanied by our more regular income of hall hire and fund raising from events held by the committee plus the income from the Century Club. Expenditure is attributed to utilities, supplies and maintenance to keep the halls up to standard.


Other optional information

In the future we are exploring ways we can make the halls serve the community even better with relation to accessibility, parking and outdoor space.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carol Aspinall	
Position (eg secretary, chair, etc)	Chair	
Date	31/12/2024	